

Northeast Region ACPE  
Membership Meeting  
May 19, 2006  
Holy Family Hospital, Methuen, MA

Attending: Charlie Kessler (chair), John Pearson, Ron Hindelang, Kathleen Gallivan, Mary Gerrior, Patrick McCoy, Nan Baker, Mary Beth Hayes, Sharon Frank, Hilary Cox, Jay Turner, Pat Johnson, Peggy Kieras.

The meeting convened at 1 PM and opened with personal and professional updates.

Nominating Committee-Peggy Kieras

Peggy presented the report of the Nominating Committee. She noted that the work was hindered by limitations and inconsistencies in records and minutes available. Most problematic were a discrepancy between RANC records and Regional records with regard to the term of office for Mary Gerrior as Accreditation Commissioner and inconsistency between the current Regional Governance Manual and the term of office for the role of "Chair Elect" of the regional Accreditation Committee. With respect to the former, RANC records show Mary in her first term, while regional records show her in her second term. It is unclear whether this discrepancy is owing to poor record keeping on either side, to the right and responsibility of RANC to assign new commissioners to classes according to the needs of the Commissions, or to some other cause related to the electoral process when Mary was first appointed. With respect to the latter issue, Peggy noted that Governance allows for a one-year term for chair elect for the Accreditation Committee, while we have had an individual named to this position for several years. In view of the apparent continued eligibility of Mary for a second term, this discrepancy created an awkward unclarity about the direction future nominating committee should take. To correct this situation,

It was moved and seconded to delete the role of Chair-elect of the Accreditation Committee from the current roster. The incumbent in this position will continue his term as a member of the Accreditation Committee. The Regional Chair will communicate this action to Jack Crabb, who is serving in this role. The motion carried by voice vote with no dissenting votes.

Charlie Kessler and Patrick McCoy were nominated as members for one year of the Nominating Committee.

The slate of officers for 2007 as presented by the Nominating Committee and perfected by the meeting was moved and approved by unanimous voice vote. The slate as approved is attached as part of these minutes.

National Leadership Meeting Reports  
Board of Representatives-Bob Morse

- Dick Sheesley and Larry Gilbert were named supervisors emeriti.
- The Strategic Plan was adopted in its entirety.

- A cap was placed on reimbursement for travel to national leadership meetings.
- Certification task force will present recommendations for reform of the process at the Tampa meeting. (Mary Beth has served on this task force during its work over the past 1.5 years).
- The Board endorsed a research project to identify best practices in supervisory education.
- JPC continues to struggle financially. Editorial policy is under scrutiny as is the ACPE share of financial support.
- Certification Commission reported to the Board a 72% approval rate for supervisory certification at the last meeting.
- The Commission decided that the process would be put on hold when candidates are called up for active military duty to avoid putting service chaplains in jeopardy over certification timelines.
- The Board took action forbidding ACPE centers from also offering CPSP programs.
- Called for a pre-conference workshop on CPE with Islamic students at Tamps.
- Recognition of NACC supervisors was closed retroactive to May 2001.
- The Board took action declaring that Centers due for Accreditation site review in 2009 would be liable for providing an action plan showing how they will address Standards changes for 2010, under the assumption that a study document will have been made available by the time of those 2009 reviews.
- Responding to an NEACPE request, the Board affirmed the regional accreditation committee's authority to realign a schedule for accreditation review (so as to make for a more rational workload cycle from year to year.)

#### Accreditation Commission-Mary Gerrior

- Annual Reports were all submitted on time
- The Commission approved Dartmouth-Hitchcock Medical Center's application for Continued Accreditation at Levels I & II.
- System Center Annual Reports are to be submitted as a composite report for all components within the System.
- Recommended disallowing CPSP programs in ACPE accredited centers.
- Regional Committee minutes need to document Accreditation Orientation for members to comply with DoE regulation.
- Student Handbooks must be available in hard copy. Exclusive publication in digital media is not permitted for use in accreditation processes.
- Professional Advisory Group minutes for a minimum of two years are required in evidence of ongoing activity.
- If a Site team deems it necessary to ask a center to redo their materials and if the center responds within a reasonable time (so the Site Visit occurs within the year that the review was to take place) no fee is incurred. However, if the rewrite takes much longer (e.g. 8-12 months) and necessitates rescheduling of the visit past the year that the review was due, a postponement fee will be assessed. The postponement fee is the normal fee that a center incurs when they ask for a postponement.

Future Regional Meetings:

September 15. Place to be determined

October 11 (tentative, to be confirmed by Denomination/Faith Group Committee, Ron Hindelang, Chair) CPE Fair at ANTS and EDS.

February 14-15, 2007. Mid-Winter Convocation. Eastern Point Retreat Center, Gloucester, MA.

There was brief discussion of the idea of arranging a joint meeting with field education faculty from regional seminaries. This was seen as consistent with Regional strategic planning discussions. It was thought that the CPE Fair Day would be most feasible for such a conversation, since September is likely a busy time for field education faculty. Ron Hindelang will work on arrangements for this. Angelika Zollfrank agreed to work with the Committee on this in light of informal conversations she has had with Sam Johnson of Boston University along these lines.

Meeting adjourned at 3:30 PM

Minutes recorded by:  
Patrick McCoy

ASSOCIATION FOR CLINICAL PASTORAL EDUCATION

**NORTHEAST REGION ELECTION**

**2007 Nomination Slate**

As approved at May 19, 2006 Meeting of the Region

[General principle: When a person serves the remaining time in someone else's term, the new person's first term begins after the remaining time in the old term is served.]

<i>Name/Position</i>	<i>Class</i>	<i>Term</i>	<i>Eligible for re-election</i>
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<u>Regional Director <b>Patrick McCoy 2010</b></u>	<u>2010</u>	<u>First</u>	<u>Yes</u>
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*(selected/hired in a five year term)*

**Regional Offices/ Board**

*Two-year term for officers; Three-year term for at-large members; Secretary and Treasurer serve a maximum of two consecutive terms; At-large members serve a maximum of two consecutive terms*

1. Charlie Kessler/ Chair	2007	First	No
2. <b>David Hamilton / Chair-Elect</b>	2007	First	Yes
<i>(term begin immediately, through Dec. 2007)</i>			
3. <b>John Pearson / Treasurer</b>	2006	First	Yes
<i>(term begin immediately, through Dec. 2007)</i>			
4. Martin Montonye/ Secretary	2008	<b>Second</b>	<b>No</b>
5. <b>Jay Turner/ At-Large</b>	<b>2009</b>	<b>First</b>	<b>Yes</b>
6. Donald Blume/ At-large	2007	First	Yes
7. William Kondrath / At-large	2007	Second	No

*(Terms ending Dec. 2006: Mary Beth Hayes, At/Large)*

**Regional Representative to ACPE Board**

*Two-year term; maximum of three consecutive terms*

1. Robert Morse	2008	<b>Second</b>	yes
2. MaryBeth Hayes	2007	Second	yes

**Regional Representatives to National ACPE Commissions**

*Three-year term; maximum of two consecutive terms*

1. Accreditation/Mary Gerrior	2007	Second	No
2. Certification/Claudia Blanchette	2007	First	Yes
3. Certification/ <b>Martin Montonye</b>	<b>2009</b>	First	Yes
4. Certification/ <b>Chair Kathleen Gallivan 2009</b>	<b>2009</b>	<b>First</b>	<b>Yes</b>
5. Professional Ethics/ John Weagraff	2007	First	Yes

6. Standards/ Peggy Kieras 2007 second No

**Regional Representative to RANC (National Nominating Committee)**

*Three-year term; usually filled by Chair of Regional Nominating Committee*

1. **Peggy Kieras, Chair** 2008 first Yes
2. J. Patrick McCoy
3. Charles Kessler

**REGIONAL COMMITTEES AND NETWORKS**

**Accreditation Committee**

*Three-year term; maximum of two consecutive terms*

1. Mary Gerrior, Chair 2007 First No
2. Mary Martha Thiel 2008 Second No
3. Ben Hall 2008 Second No
4. **Robert Morse 2009 First Yes**
5. John Weagraff 2007 First Yes
6. Nan Baker 2009 Second No
7. Jack Crabb 2007 Second No
8. David Hamilton 2008 First Yes

9. \_\_\_\_\_

(Serving through Dec. 2006: Sharon Frank, Jay Turner)

**Certification Committee**

Three-year term; maximum of two consecutive terms

1. **Kathleen Gallivan, Chair 2006 Filling a Term**  
**Chair 2009, First Yes**
2. **Jay Turner 2009 First Yes**
3. John Pearson 2007 Second term No
4. **Ute Schmidt 2009 First No**
5. Martin Montonye 2009 Second No

**(1st term as National Rep)**

6. Claudia Blanchette 2007 First Yes  
(also National Rep)
7. Mary Beth Hayes 2007 First Yes
8. **Sharon Frank 2009 First Yes**

9. \_\_\_\_\_

(Serving through Dec. 2006: Robert Morse, Charles Kessler)

## Conference Committee

### *Three-year term; maximum of two consecutive terms*

1. Ute Schmidt/**Chair**      2007    First      Yes
2. Hilary Cox                      2007    First      Yes
3. **Angelika Zollfrank**      **2009**    **First**      **No**

(Serving through Dec. 2006: Larry Gilbert, Lee Udell)

## Seminary Representatives/Faith Groups Committee

*CPE supervisors: three-year term; maximum of two consecutive terms*

*Seminary and Faith Groups Representatives: term concurrent with their representation of an institution.*

1. Ron Hindelang /Chair    2009      First      Yes
2. Jack Crabb                      2008      Second    No
3. Don Blume                      2009      First      Yes
4. John Pearson                  2007      First      Yes
5. \_\_\_\_\_/ Harvard Divinity School
6. Ron Bard/ Bangor Theological Seminary
7. Brita Gill-Austern/ Andover Newton Theological School
8. Sharon Thornton/ Andover Newton Theological School
9. William Kondrath/ Episcopal Divinity School
10. \_\_\_\_\_/ Danielson Institute, Boston University  
School of Theology
11. Samuel Johnson/ Boston University School of Theology
12. Katherine Kyte/ Gordon-Conwell Theological Seminary
13. Melissa Kelly/ Weston Jesuit School of Theology
14. Ann Lovett/ Weston Jesuit School of Theology
15. \_\_\_\_\_/ Unitarian-Universalist Association

## History Committee

### *Three-year term; maximum of two consecutive terms*

1. Larry Gilbert    2007    First term    Yes
2. **Mary Gerrior**    **2009**    **First Term**    **Yes**
3. \_\_\_\_\_

(Serving through Dec. 2006: Richard Sheesley)

## Research Network

### *Three-year term; maximum of two consecutive terms*

1. Lee Udell
2. \_\_\_\_\_
3. \_\_\_\_\_

## **Racial/Ethnic Minorities Network**

***Three-year term; maximum of two consecutive terms***

1. Ute Schmidt
2. Ron Hindelang