

**Eastern Region ACPE Fall Meeting  
October 23, 2008  
Richmond, VA (National ACPE Conference)**

The meeting was called to order by ER Chair Kathleen Davis at 2:30 PM. New members and first time attendees were introduced and welcomed.

A motion was made and seconded to **accept the minutes from the April 29, 2008** meeting. Jim Browning noted that Bethany Village had received accreditation through its site visit but had been omitted from the report. The correction was accepted and the minutes are amended in this report. They were unanimously approved.

**Co-Regional Directors Report** was made by Nancy Anderson in the absence of Jo Clair Wilson. An overview of transitions in the region was made. Two closings in the region- Jeannes and Abbingtion; two new centers opened – St. Francis Center, Hartford, John Swift and Liberty Lutheran Services, Philadelphia, Ramona C. Daily ( newly married, too); welcomed new supervisors – Tammy Wolliver, Christiana; Randy Shoun, HUP; Elizabeth Watson-Martin, Lancaster General; returnees to the region – Scott Davis, Lehigh Valley and Martin Montonye to HCC; retiree – Emily Jean Gilbert; newly certified supervisors – Leah Wald, Peter Kuhn, Carolyn Fleming-Sawyer, Naomi Kalish, Rhoda Torperzer; awarded three grants within the region; revised the Governance manual; held Certification meeting at Saratoga Springs to be followed by regional meeting in October, 2009; Ken Hayden thanked for leadership to Certification as term ends and Maureen Mitchell takes over as well as Kathleen Davis thanked for leadership of the region as she transitions to retirement later in year. Paul Stienke was welcomed as the new Regional Chair.

**Treasurer's Report** was delivered by Treasurer/Chair of Budget and Investment David Stickley and Nancy Anderson. The region was reminded that student unit fees will increase to \$75. per student for all units ending in 2009. The region was also reminded of the April decision to move region reserves to be held by the Foundation for Clinical Pastoral Education (FCPE).

A budget was submitted, moved by Will Seiburg, seconded by Martin Montonye. It was agreed that the Accreditation budget would remain the same due to the large number of site visits for the coming year. The budget was unanimously approved.

A motion was made by Claudia Landau to budget \$400. for new initiatives regarding clinical members to be in keeping with the national work in this area. Seconded by Sally Campbell. Unanimously approved.

A motion by Sue Asher, seconded by Ted Trout-Landen, that the region dedicates \$2000. yearly for speakers at SOS to support our mission for education as well as the supervisors engaged in this mission. Motion was carried by the majority.

**Standards** Chair Keith Espenshade noted over 50 pages of feedback to National Standards Committee regarding proposed changes to Standards. Group was thanked for thoughtfulness and asked to remain open to more information as a new study document in January 2009.

Update to region on FCPE and pledge sheets by Ron Summers-Clark and Davida Isaacs. It was noted that Madeline and Howell Adams, Jr will match any gifts made to the fund in 2009. Everyone was urged to be mindful of this generous offer and its potential for this fund.

**Board of Reps** an informative report written by Greg Stoddard and delivered by Ralph Ciampa. Please contact them for more information.

**Accreditation** report by Steve Dutton included the following three successful 5 Yr. reviews; Partner's CPE St. Francis and Mercy Community Health granted Candidacy Request.; two additions of supervisory Education requested one granted the other has continued provisional approval and will be granted in the January/February Leadership Meeting; one center's notations were removed; three Centers had satellite requests granted; One postponement was granted; six changes in centers were approved by the commission that range from termination of satellite status to change in supervisors. Some other changes: The Regional Committee will now be sending Site Report Part II to centers that have ten year reviews; at present there are plans in place to initiate a pilot project regarding a new category of Accreditation called the Educational Placement. (Defined as a place for an educational meeting of a CPE group of three or more students not to exceed one unit of training held at a particular site external to an accredited member or satellite and established by formal agreement. It will not exceed one unit of CPE, when it does it will move toward Satellite Status.); passed a new policy or standard that states that a satellite or candidacy center be required to complete 2 units of CPE to request Accreditation as a fully accredited member reducing the requirement from 4 units to 2, making the way to achieve full accreditation quicker; reminder, remember to get the three complaint policies on the ACPE web page into your handbooks; whatever is published in the Accreditation Manual is to be considered the same weight as a standard; the placement of the ACPE ethical policy in your handbook can only be applied to students who are members of ACPE for others must use your institutions ethical policy; next year extremely busy with a total of nine reviews, three 5 year reviews and six 10 year reviews.

**Certification** report by Ken Hayden included CPE Supervisor- one grant, 0 deny; Supervisor Candidate Extensions- 2 grant, 3 denial; Supervisor Candidate - 8 grant, 3 denial; Readiness - 10 applicants seen; Theory papers (requested to review by committee) 2; one adequate and one unsatisfactory; M. Divinity Equivalency - Two applicants reviewed and both were granted after recommendations met.

Total Candidates/Applicants reviewed = 27, 11 grant, 6 denial = 65%; out of six denial, two persons missed deadlines resulting in first denial; Theory papers reviewed = 2

Current number of Supervisory Candidates = 18

Current number of Readiness students = 17 (all met committee within two years)

Current number of Associate CPE Supervisors = 5

The Eastern Region Certification Committee has met 31 applicants for status or papers in 2008. 50% of the Consultation on Readiness took place on sub-regional level. There

was a difficulty to get the sub-regional committee to stay within the guidelines of time, Presenter's Report, CAR. This tended to create confusion on the part of applicants. One person met the Regional Certification committee for CPE Supervisor and was granted. The region paid the Commission Member's room and food. We were grateful for having Sr. Dr. Kathleen Gallivan at our Fall meeting. She was kind enough to sit on a Consultation for Readiness.

**Clinical Member** reported by Claudia Landau that she is participating in the initiative led by Theresa Snorten to encourage more participation by clinical members at this conference.

**Annual Conference Committee** reported by Carolyn Sawyer that Mark Gallender will be the plenary speaker on addictions at the meeting in Saratoga Springs, NY October 11-14, 2009.

**Nominating** reported by Chair Harlan Ratmeyer included the reception of resignation of Emily Jean Gilbert from National Ethics Commission who recommended Ray Cooley who is already trained. Harlan was unable to contact by the meeting but would follow up. Harlan moved and Ted Trout-Landen seconded the nomination of Randy Shoun to replace Leah Wald on Accreditation. Unanimously accepted.

New Business: Motion by Ralph Ciampa and seconded by John De Velder that the region donate \$10, 000 to FCPE to be matched by Adamses. Unanimously approved.

Meeting was adjourned by Kathleen who was lauded by a limerick by Harlan Ratmeyer and gifts from the region at 4:15 PM

Respectfully Submitted,  
Angelina Van Hise  
Recording Secretary