

**Association of Clinical Pastoral Education
Eastern Region Fall Conference
Pawling, New York
October 20-22, 1999**

The meeting was called to order by Paula Teague at 7:30 p.m. The agenda was reviewed.
M/S/C to accept agenda as presented.

COMMUNITY CONCERNS

Time was taken to thank people for their service to the region, welcoming new members and raising concerns regarding individuals. Thanks was given to the following people for their service to the region. John Swift, who served as treasurer for the region, has taken a job in another region. Glen Jantzi is retiring. Ted Trout-Landen ends his time as chair of the certification commission. Ray Cooley was thanked for agreeing to serve as the interim treasurer. Concern was raised regarding John Carr , who had a heart attack and Richard Liew, who is recovering from a bad case of malaria. Members were asked to remain in touch with both of them. Paula read a thank you letter from Ralph Ciampa for the region's financial supporting of HUP's SIT.

MINUTES

M/S/C to approve minutes as written.

RD'S REPORT

1. Pastoral concerns—Bill Wycoff is still pretty sick and Shirley Willis is slowly recovering from lung surgery. Mary Jean Metzger is still feeling hurt regarding the Certification Commission's decision to remove her certification. She would love to hear from friends in CPE. She has a part time position at Trinity Church and loves it.
2. Jim noted that his term as Regional Director ends in December. He expressed gratitude for his time as RD and let members know that he is available.

EXECUTIVE COMMITTEE/ADMINISTRATIVE BOARD REPORT

Paula noted the written report of the work that the Executive Committee and the Administrative Board have been doing since the last Fall Conference.

REGIONAL DIRECTOR

Peg Lewis, who served as the chair for the selection committee for the Regional Director, enthusiastically gave the recommendation that the region elect Jack Gleason as the new Regional Director.

M/S/C to elect Jack Gleason as the new Regional Director. The vote was unanimous.

PEER REVIEW

1. Angela Felin made a report regarding the peer group process. She noted that she receives the report, files them and does not read them. Concern was raised that nothing is done with the reports. At this point she has one report. A suggestion was made to put together a group

that would look at this process. Joan Hemenway, Martin Montonye and Angela got together and came up with suggestions for regional members to review.

2. Joan, Angela came up with the following proposal. We propose a five-year review through the certification committee as a way to assure quality supervision and concern and care for supervision as well as a way to move forward in supervisory practice and stay on the cutting edge. At the five-year review every supervisor will give evidence of ongoing participation in a peer group. After some discussion by regional members the previous statement was offered as a motion.

M/S/C to accept the work group's proposal regarding peer review.

NOMINATING COMMITTEE

1. Celsa Ayala-Coloma came before the region with a proposed ballot. The floor was opened for nominations by Jim Jeffrey. Harlan Ratmeyer was nominated for the Board Representative and Kathleen Ogden-Davis was nominated as chair-elect for the Accreditation Committee.

M/S/C to accept ballot with the necessary corrections.

2. As a result of the election Celsa reported that Harland Ratmeyer was elected to the Board of Representatives and Robin Franklin was elected chair of the Conference Committee.
3. Celsa expressed concern about the lack of racial ethnic minorities represented in this region.

BUDGET

1. Ray Cooley reported that budget is higher for this coming year due to spending more money on creative opportunities, particularly in the areas of strategic planning and history.

MSC to accept budget as presented.

2. Jim Jeffrey sent notices to centers urging center to send in fees for stud. units and membership fees.

STRATEGIC PLANNING

1. Ken Burnette highlighted guidelines for applying for financial aid in relation to special projects. A deadline of February 1 was proposed to turn in all requests. If all the money is not spent then other requests will be considered. The guidelines for applying for financial will be published in the newsletter.
2. Carl Yusavitz reported regarding a report card put together by the Strategic Planning Committee. The report card is an opportunity for people to indicate how the region has done around the strategic planning. He asked everyone to fill one out so that the committee can move ahead.
3. Paula reported that the Budget and Investment Committee is working on a financial strategic plan to determine how to make the best use of regional funds.

CERTIFICATION COMMITTEE

Paul Steinke turned in a report on the work of the Certification Committee and highlighted aspects of that report. He noted that the region has eight teams of readers for position papers. If anyone is interested in reading papers, the Chair-elect has to be notified. During the fall meeting of the Certification Committee ten members had to be co-opted. The deadline for declaring to meet the "C" committee in the spring is January 7, 2,000 and August 4, 2,000 for the fall. The Certification Commission will be operating at REM for those who are seeking certification as a full supervisor. Those that are interested need to be in touch with Bill Scrivener.

ACCREDITATION COMMITTEE

1. Greg Stoddard reported on the following centers. Robert Struminiski's site, The Center for Ethics and Ministry, which is a Roman Catholic based program in New Jersey. The Hospital of St. Raphael in Connecticut was reviewed. Einstein, a new candidacy center, was added. It is located in Philadelphia and Jeffrey Silberman heads it up. Lutheran Care Ministries, which is directed by Ed Kopp. It is creative in bringing CPE to life in Central upstate New York.
2. Greg expressed his regrets about programs that are closing. St. Luke's Roosevelt Hospital and Bellevue are closing.
3. Anyone who is interested in developing a satellite program needs to be in touch with Greg. A provisional approval letter will allow someone to get started. Approval by the committee will be granted later.
4. Discussion continues about how supervisory CPE is conducted in a satellite center or an SIT being hired to run programs in a satellite center.

INTERNATIONAL CONGRESS

John Develder reported and expressed his gratitude for the scholarships. He will attend the Asia Pacific Congress.

BOARD OF REPRESENTATIVES

Denise Haines gave the report. The meeting in November will focus around the election of a new Executive Director. The Board knows that there are problems with certification and are attempting to address those issues.

Joan Hemenway recommended people subscribing to the Journal of Supervision and Training in Ministry.

STANDARDS

Will Sieburg gave the report. At the committee meeting in November discussion about whether to maintain relationship with the Department of Education will take place. The relationship allows veteran benefits, deferments for loans, etc. Intangible benefits have to do with how hospitals see ACPE. He says that he suspects the board will continue the relationship. Revision

of the Accreditation Manual will continue. Candidacy needs to be changed. USDE sees it as pre-certification. The Standards Committee is also looking at outcomes for three levels of CPE.

PROFESSIONAL ETHICS COMMISSION

Jack Gleason gave the report. There was resolution of the only complaint in Atlanta in November. The commission will be working on curriculum building on ethical practice and he also asked for input from region members.

CLINICAL MEMBERS

Ann Devine reported that a survey went out from the national level in an attempt to find out what the Clinical Members want from ACPE and what ACPE wants from Clinical Members. The results should be back in the fall.

HISTORY

Jim Jeffrey reported. The committee is getting together the life stories of the supervisors. It helped supervisors review their life history. All supervisors encouraged to do this. The form was in the summer issue of the "East by Northeast" Newsletter. A copy of the form can be gotten from Jim Jeffrey

ANNOUNCEMENTS

The Executive Committees for both regions will meet at 8:30 a.m. 10/21/99.

Kathleen Ogden-Davis suggested that the region develop a resolution regarding Jim Jeffrey's service to the region.

January 21, next Executive Committee Meeting. wanted to have a combined meeting with Strategic Planning and Finance and Budgeting at HCI, 10 a.m. to 3 p.m.

Anton Boisen Award—ballots should be sent to Robin. The purpose of the award is to honor those who exhibit the best of the ACPE tradition. This award has to do more with the history of the organization.

Fall Conference dates. October 25-27, 2,000 and October 17-19, 2,001. The location of these meetings will be decided at a later date.

A send-off was given to those meeting the Certification Commission in November. They were Steve Dutton, Angie Van Hise, Susan Asher and Susan Hill. The same wishes were given to those who were not present. They were Cindy Strickler and Keith Espenshade.

Respectfully Submitted,

Rev. Robin Y. Franklin
Eastern Region Secretary

