

Association for Clinical Pastoral Education (Eastern Region)
Fall Conference Business Meeting
Holiday Hills Pawling, NY
October 17-19, 2001

OPENING

The meeting began with prayer and welcome to old and new members.

MINUTES

M/S/C to accept minutes as presented.

REPORT OF ACPE EXECUTIVE DIRECTOR

Teresa Snorton gave a report of the activities in the National office and the association in general.

1. Those who are interested in getting a listing of denominational representatives, retired supervisors and others can call and get a Xeroxed copy of these listings. This information will not be included in the current directory in order to keep down costs.
2. Discussion of the association's strategic plan will take place in Atlanta. Please get suggestions to board representatives.
3. A capital fund plan was created in order to help with the cost for upkeep of computers and other equipment.
4. ACPE will be re-applying for re-certification with the DOE. There is one deficiency that will be dealt with by the time the organization is reviewed in November.
5. At this point ACPE centers cannot sign-off on student loans. In order for this to occur the organization would have to go through a very elaborate process. The association will continue to look at this.
6. Teresa will be speaking to the board about developing international centers.
7. There may be some changes in the Exchange Visitor Program in light of 9-11. The organization is looking at a program that will allow students, particularly SITS, to stay 36 months.

REGIONAL DIRECTOR'S REPORT

1. Pastoral Concerns

Jack spent some time in New York City on September 17th visiting with chaplains in six different hospitals and HCC as a way of giving support to those involved at the World Trade Towers disaster and to those not as directly involved. He asked us to keep in prayer those in the Region who have experienced a death in their family's, illness, scheduled surgery or are otherwise going through a tough time.

2. Centers

The Eastern Region now has 48 centers with the recent addition of Westchester in New York City and Gettysburg in Pennsylvania. One center has had its accreditation suspended and four of them are without supervisors.

3. Supervisors

In addition to several people who have gotten certified as Associates and Supervisors several NACC supervisors have come to the Eastern Region. We have also said goodbye to supervisors who have taken jobs in other places or retired.

4. Cultural Analysis

Jack's paper called "A Cultural Analysis of the Eastern Region, with Implications for the Future" will be published in the next issue of the *Journal of Supervision and Training in Ministry*, along with a response from Ray Lawrence. This paper is not an expression of the opinion of the Region. It is one person's attempt to understand the Region.

5. Regional Conference

The upcoming fall conference will focus on multi-cultural issues in supervision. Next year's conference will also take place at Pawling in light of costs and accessibility from October 16-18. Jack would like us to discuss the best way to transition back to fall national conferences in 2003, with particular attention to the six-month interval between regional meetings.

6. Pre-Conference Activity

Activity prior to conference has increased this year. Taking place will be peer reviews, peer support group meetings, a meeting of the ExNE 2004 ACPE Conference planning committee and a meeting of those who are interested in discussing supervisory education.

7. Resignation

Carl Towley has resigned as the Regional Director for the Northeast Region effective October 19, 2001.

8. Possible Funding Source

Jack raised the possibilities of receiving faith based funding from the government and was wondering who had the expertise to get money for CPE programs.

9. Communication

More people are making use of the website for information and communication. For those who do not have e-mail contact John Pumphrey to get on a telephone-calling tree.

NOMINATING COMMITTEE

Martin Montonye presented the slate for elections on Friday. The floor was opened for nominations. Concern was raised whether those who have already been nominated and those who will be nominated are current in terms of their peer review. They were. Martin Montonye and Will Sieburg were nominated for chair elect.

PEER REVIEW

Peg Lewis reported that 17 supervisors were listed to do Peer Review for 2001. Ten have completed their reviews and submitted documentation, two people requested transfer to another year, two transferred to retired/inactive status, one moved out of the region and two have promised to complete a review by December 2001. Peg noted that she sent letters to those on the list for 2001 with reminders throughout the year. Peg should only get the face sheet stating that the review took place and those who were on the committee. Concern was also expressed regarding those who had not completed a peer review before the end of the year.

CERTIFICATION COMMITTEE

1. Paul Steinke reported for the committee. The committee reviewed people at the fall meeting. Four met for readiness and were encouraged to continue. Seven met for candidacy, four were granted and three were denied. Three met for extension of their status. One candidate was put on probation, one candidate was denied an extension and one associate was granted an extension. Other activity included a consultation and two paper reviews.
2. Nine people from the Region met the National Commission in Vail. Four were certified as associates and two were certified as supervisors. Five people from the Region will meet the National Commission in Atlanta in November. There are two going up for associate and three going up for full.
3. The Region has three new supervisors. They are NACC supervisors who were grandparented into ACPE.
4. There is discussion within the organization about including one of the papers at the Candidacy level and including something about group work in each position paper.
5. The next meetings of the committee will take place March 6-8, 2002 in Mt. Bethel, PA and September 26-27 at Stony Point, NY.
6. All certification fees will increase by \$50. All readiness consults whether held at a certification Committee meeting or separate from the Certification Committee meetings will cost \$150. All other appearances will be \$200.

ACCREDITATION COMMITTEE

Kathleen Ogden-Davis reported for the committee. The committee has taken the following actions. Cooper and Penn Foundation will be reviewed at Accreditation Commission meeting in the fall, the five-year review for Jeanes and Susquehanna were accepted and affirmed, Yale New Haven and The HealthCare Chaplaincy had satellite reviews and Robert Wood Johnson and Valley were recommended for extensions. Episcopal Health Services has not paid its fees for 1999 and 2000. The Administrative Board will also send a letter to the center requesting that students be informed about its suspension.

CLINICAL REPRESENTATIVE REPORT

Janet Freed, who is the new clinical representative, sent a letter to clinical members encouraging them to get involved with the institutions and CPE programs within the region. Though she could not be at this meeting, she sent the letter to the Board. The effort she is making to encourage clinical members to be involved is appreciated.

REM

1. Robin Franklin reported that this year's REM conference will take place in Washington DC from February 6-9 at the Washington Plaza Hotel. This information appears in the most recent ACPE Newsletter. This REM meeting will also be the first time that supervisory education students can appear at REM for associate supervisor. Those who are interested have to declare by November 7, have their fees in by December 7 and the papers are due to presenters by December 21. Reviews will take place February 5th and 6th. The following motion was made regarding financial assistance from the Region to go to REM 2002. The region will contribute \$200 to help defray the costs of expenses for students.
2. Patricia Wilson-Robinson is running for president elect of ACPE. Pat has asked that anyone who has a womanist theology paper that they would like considered for publication send the paper to her through fax. The fax number is 253-968-4733.

Meeting for 10-17-01 was adjourned at 3 p.m. and will be reconvened at 10 a.m. 10-19-01

Meeting was reconvened at 10 a.m. on 10-19-02.

REGIONAL DIRECTOR'S CONSULTATION COMMITTEE

Al Lumpkin reported on the current work of the committee. The following decisions were made regarding the RD's Consultation Committee and the Regional Director. The Regional Director's Consultation Committee will do an annual review of the stipend. The RD's contract was revised and accepted. The duties of the Regional Director's Consultation Committee was also revised and accepted. The contract will be a written agreement between the Region and the Regional Director. The Region approved the raising of the RD's stipend to \$1,000 per month.

BOARD OF REPRESENTATIVES

Cornel Rempel and Harlan Ratmeyer reported that after careful consideration it has been decided that the pastoral care organizations will not be coming together. Discussion will continue on how we can continue to work together. Teresa Snorton was commended on the good work she has been doing.

CONFERENCE COMMITTEE REPORT

Meigs Ross reported for the planning committee. People were encouraged to fill out the evaluation forms for this year's meeting and give information and suggestions for speakers, workshops and other ideas. The committee will meet today after this conference is over.

JOINT ACPE CONFERENCE

The 2004 Committee has met and it is on track in terms of planning. The theme of the conference is "Transformative Learning" and Robert Kegan has been contacted as the keynote speaker. The committee is also looking at Agazarian for group work theory and Groome in the area of theology. In light of the fact that the Eastern and Northeast Region will be planning the national meeting for 2004, the 2003 fall meeting will be used for peer review.

HISTORY NETWORK

Mike Ebersole has decided to resign as the history representative. Dick Layman has agreed to serve as the history network representative.

ETHICS COMMITTEE

1. Two people took the training for Ethics. They were Meigs Ross and Israel Kestenbaum. Jo Clare Wilson was supposed to serve as alternate but had to drop out. There is no alternate at this time.
2. Glenn reported that supervisors who have had ethics difficulties in their denominations or elsewhere are supposed to self-report. This will be Glenn's last report as the chair of the Ethics Committee. He was thanked for his work.

STANDARDS COMMITTEE

The committee will be meeting in two weeks.

BUDGET AND INVESTMENT COMMITTEE

1. The chairs of committees received a form so that they could give some input regarding the budget process. In the future the Region might have to be more prudent regarding spending. John noted that this is the time of year when accounts look full but the Certification Committee's upcoming meeting will change this.
2. The Region has a CD that will be coming to term soon. It will be rolled over. In light of the fact that no one in the country is making money in terms of investments, the Region will probably lose some money.
3. Grants for special educational activities in the Region have been reduced to \$5, 000 in light of the economy.

OLD BUSINESS

Ray Cooley was thanked for his service to the Region and the help he has offered John Pumphrey.

M/S/C To accept that the recommended budget for 2002 be accepted as presented.

M/S/C To re-open the ballot for elections.

Martin Montonye and Will Sieburg introduced themselves as candidates for the position of chair elect.

Martin was elected as the chair elect for the Region.

The Connectedness Survey is on the website.

GOVERNANCE MANUAL

The Governance Manual was brought forward for approval of recent changes, mostly editorial.

M/S/C To approve the Governance Manual with the recommendation that the Nomination Committee Chair/RANC representative be put back on the Executive Committee get discussed by the Executive Committee.

STRATEGIC PLANNING COMMITTEE

Carl Yusavitz reported and requested that members give some input regarding the current strategic plan. Some discussion and brainstorming was written down regarding the Region's strategic plan. A task force will come together to discuss the input that was given.

DEVELOPMENT TASK FORCE

Angie VanHise and Carlos Alejandro have agreed to serve on this task force. The proposal regarding this task force will be referred back to the Strategic Planning Committee.

A note of gratitude goes to Paula Teague for her leadership and recognition of her commitment, her people skills, her creative spirit, which are phenomenal despite difficult times. She has done an incredible job on the Personnel Committee and will make a great national leader.

Respectfully Submitted,

Rev. Robin Franklin
Secretary