

**Eastern Region ACPE Board of Representation Meeting  
Conference Call January 28, 2008 3 PM**

**Present:** Kathleen Davis, Chair; Paul Steinke, Chair-Elect; Board of Reps- Jeffery Silberman; Accreditation Com. – Steve Dutton; Certification Com. – Ken Hayden; Ethics Com – Emily Jean Gilbert; Annual Conference Com. – Carolyn Fleming Sawyer; Regional Strategic Planning – Peg Lewis; Standards – Keith Espenshade; Clinical Members – Claudia Landau; Nominating Com. – Harlan Ratmeyer; Treasurer, Budget & Investment – David Stickley; Secretary – Angelina Van Hise; Regional Co-Director – Jo Clare Wilson;

**Absent:**

Kathleen Davis called the meeting to order at 3:05 PM

**Reports:**

1. Board of Reps:
  - ACPE leadership and Certification Commission in dialogue over concerns related to supervisory education and also the lack of certified supervisors to fill existing openings nationally. Anyone interested in learning more about the debate, dialogue, concerns contact Greg Stoddard for clarification
  - Foundation for Clinical Pastoral Education (FCPE), the funding initiative kicked off this fall has been successful to date. Stu Plummer, one of the co-chairs, will be present at the EXNE Regional meeting in April to speak to the region about this.
2. Accreditation
  - All Annual Reports are in with the exception of one or two centers.
  - The new Standard 305.2 that deals with the Threshold Addendum, due to the Regional Accreditation Chair on February 15th is the initial result of new things to come in Accreditation.
  - There is a plan to increase the substance of the annual reports so that at the 5 Year Review the only thing due will be the five annual reports and student handbook. This is in the works after the approval of the new 2010 Standards and Manuals.
  - Also, two new policies from Accreditation to be considered with the 2010 Manual revisions are: 1). Policy for Complaints Alleging Violations of Educational Standards and 2). Policy for Complaints Against Accreditation Commission. These two policies will be considered by the Accreditation Commission at the next Leadership Meeting and presented to members.
3. Certification
  - Meigs Ross has resigned from the National Certification Commission. We need to fill this position quickly. Ken and Harlan will work together to fill this.

- Change in Certification Manual p. 17, C. 2.b; “six month extension”  
Regional certification chair has the discretion to grant extensions up to six months..”
  - Regional Certification dates: March 5, 6, 2008 @ Mt. Bethel, PA, September 17 – 19, 2008; Deadlines: July 17 (declaration ) ; August 15 (materials)
  - M.Div. Equivalency Committee currently working on two requests
  - New meeting place for future use under discussion – CORDs are exploring options
4. Ethics Commission
- ACPE piloting with APC to simplify and streamline process for both organizations. Call Emily Jean or check out ACPE website for more information
  - The Spring meeting will be via conference call.
5. Regional Grant review Committee – Kathleen Davis reported
- Three grant proposals were submitted
    - Bridgeport – pet therapy in the CPE program – request \$3000.00
    - U of Penn – Develop curriculum to teach how to help veterans with Post Traumatic Stress Disorder – request \$8020.00
    - U Hospital of Syracuse – Summer unit Student health and CPE learning –request \$2250.00

**Motion: That the Board financially support all three proposals – Jeffery Silberman, seconded by Steve Dutton.**

- It was noted that original hope would be creative projects to further Supervisory Education or Multiculturalism within the region. There were no proposals of either type. It was decided to do more promotion at the regional meeting, perhaps a workshop.
6. Annual Regional Conference
- April 28 – 30, 2008, Stony Point, NY
  - Speaker, Maureen Walker, Making Connections: Race and Gender in Supervision; she will be present for 2 days
  - Promising workshops being planned
7. Regional Strategic Planning Committee
- Raised the questions:
    - Is it appropriate to continue with a separate regional strategic committee now that there is a national Strategic Planning Commission?
    - What should their mission be?
- Reconsideration of this committee with suggestions for changes in governance to be brought before the next regional meeting in April.
8. Clinical Members
- Opportunity to introduce Claudia Landau, the new representative for regional clinical members
  - Email address – [claudialandau@peoplepc.com](mailto:claudialandau@peoplepc.com)
  - Phone – 518-339-6304

9. Personnel Committee – Paul Steinke
  - Kathleen will appoint 3 new members
  - Al Lumpkin and Paul working to bring inexpensive Bluegrass Band entertainment to next regional meeting
10. Nominating Committee
  - Ken Hayden and Harlan Ratmeyer worked together to nominate John Bucchino to fill the vacated position of Meigs Ross on the Certification Commission
11. Treasurer, B&I
  - David is working to transition with Al Lumpkin
12. Regional Co-Dir – JoClare Wilson
  - Looking for volunteers to write for the ACPE Book of Remembrance for Joan Hemenway – Emily Jean will contact Denise Haines  
Robert Cholke – Steve will contact Ralph Ciampa  
Clarence Bruinga – Paul Steinke volunteered to write this
  - Three applications to REM from our region
  - Reminder of Adm Brd retreat at Stony Point June 19-20,2008
  - The nomination of Dan D’Arment for the ACPE Distinguished Service Award was submitted and proposal written by Ralph Ciampa.

**Motion: By Steve Dutton that the Eastern Region Administrative Board nominate Dan D’Arment for the ACPE Distinguished Service Award.**  
**Seconded by Paul Steinke. Unanimously approved.**

  - Informed that by next year everyone will receive invoicing for student unit reports to be done on-line
  - Only three centers outstanding in payment of Student Unit Fees at this time. Thank you.
  - Suggestions from the floor for someone to serve as Regional History Rep – Bob Morgan and Dick Lehman were suggested
  - Feedback from the regional newsletter is requested.
13. New Business – Kathleen
  - Women Supervising Women - Discussion ensued concerning lack of energy of present planning committee and those sought out for assistance to plan the Women Supervising Women Retreat. Kathleen suggested disbanding this group unless others want to take over planning. After discussion to disband and ritualize this group at the April regional meeting, it was determined to step back and host a workshop at the April meeting to give those interested more opportunity to participate in the discussion.
14. The meeting was adjourned at 4:15 PM by Chair Kathleen Davis.
15. Minutes respectfully submitted by Secretary Angelina Van Hise.

Respectfully submitted:  
*Angelina Van Hise*  
ER-Region Secretary