

**Association for Clinical Pastoral Education,
Eastern Region
Administrative Board Meeting
April 4, 2006**

Present: Beth Glover, Al Lumpkin, Carl Yusavitz, Jo Clare Wilson, Nancy McCormack, Ted Trout-Landen, Sue Asher, Kathleen Davis, Emily Jean Gilbert, Will Sieburg, Jeffery Silberman, Ray Cooley, Johnny Bush.

Convened at 4:15 pm.

Item: Costs of including the regional newsletter on the web site.

Motion: Reimburse RDs for the costs of including the newsletter on the regional web site. MSP.

Item: The RDs' need a laptop computer to facilitate portable functioning. Approximate cost of \$1300.00.

Motion: That we purchase a laptop computer for the RDs' office. MSP.

Item: Discussion of possible retreat for the Administrative Board. Suggested that it be held at the Gilmore-Sloan House on July 6-7.

Adjourned

Submitted by Will Sieburg, secretary

Reconvened meeting at 6:00 PM following the Regional meeting. Conversation with Johnny Bush dealing with communication concerns in REM planning processes. ws

**Association for Clinical Pastoral Education,
Eastern Region Meeting
Stony Point, New York
April 4, 2006**

Beth Glover convened the meeting at 4:40 PM.

Present: 39 members of the region plus two guests.

Pastoral concerns were expressed and prayers offered.

The minutes from 10/25/05 meeting in Hawaii were accepted.

The Agenda was adopted

Joan Hemenway, ACPE President, brought greetings. She briefly discussed the Strategic Plan, the Executive Summary of which will go to the ACPE Board of Reps in May with the specific proposals and costs. Joan reports having been to several regional meetings as well as the NACC conference. She will be at the ACPE Board meeting in Atlanta in May. They will be meeting with the APC Board to address "mutual concerns". She states she is having fun!

Ted Hodge, nominee for President Elect of ACPE, brought greetings to the region. He presented the challenge of his vision of the ACPE in 2010. By 2010 the ACPE will: have doubled the endowment; have given \$100K in grants to pilot programs; have moved to a paperless review process with papers being presented on-line; have 5 supervisors offering programs in developing countries. He asked that everyone vote in the up-coming election.

Regional Co-Directors' report: Recognition and thanks for leaders on Certification, Accreditation and Strategic Planning committees. Congratulations to Terry Culbertson and Nathan Golberg on certification. Support given to REM, WSW and SOS, as well as supervisors attending national conference without institutional support. Tribute to Don Young and condolences to Arabella and family.

The region has 45 centers and 16 satellites. 5 are without supervisors. We are in good financial shape. The RDs have also taken on tasks of bookkeeping and newsletter editing. Nancy does the books, writes the checks, etc. and the Treasurer audits the entire process. Newsletter is done on-line with a savings of \$900+ per edition over the paper version. Nancy is back to Anderson in name and Jo Clare is back to HCC/Griffin in job. Thanks from the CORDS to all.

Certification Committee: Ken Hayden, chair, reporting. The C Committee is overloaded with work of reviewing candidates and requests the committee be expanded. Discussion resulted in **motion: to expand the Certification Committee to 15 members, adding two to each class.** MSP. Results reported under nominations/elections. The committee met with 17 candidates and 2 for National. We currently have 10 people in readiness; 13 are Candidate level; and there are 3 Associates. Our peer review process seems to be working well. We currently have 100% compliance.

Standards Committee: Cathy Bickerton, chair, reporting. The regional chair of standards serves as the representative to the national committee and generally calls together a group to do the works if/when a task is given to the region by the national committee. The Regional Governance Manual should be changed to reflect the current functioning.

Move the following change:

The Eastern Region Standards Chair represents the region on the National ACPE Standards Committee and provides communication to the region regarding Standards issues and changes. The region shall elect a Regional Standards Chair-elect to serve the final year of the term of the current Regional

Standards Chair. The Chair-elect will then assume the Chair and may serve for two consecutive three year terms.

When the new Regional Standards Chair takes office, the Chair of the Eastern Region, in consultation with the Administrative Board, shall appoint a regional Standards Vice-chair to provide collaboration and consultation with the Standards Chair and, in the absence of the Chair, to represent the region on the National Standards Committee. The Vice-chair may serve until the beginning of the final year of the Standards Chair, when a Chair-elect assumes these responsibilities.

Whenever the National Standards Committee makes an assignment to be processed by the Eastern Region, the Regional Standards Chair may convene the Regional Executive Committee to serve as the Eastern Region Standards Committee pro tem. MSP

Nominations and Elections: Angie Van Hise. After changes to the slate and nominations from the floor, the following were elected to serve:

ACPE Board of Reps, class of '08: Jeffrey Silberman

ER Certification Committee:

Class of '09: James Browning; Nathan Goldberg; Carlos Alejandro; Kathleen Davis; Bob Anderson.

Class of '08: Denis Haines; Bonita Taylor. Class of '07: Greg Stoddard; Jeffrey Silberman

ER Standards Chair-elect: Keith Espenshade

ER Accreditation Committee, class of '09: Mary T. O'Neill; Sally Campbell; Allan Kramer-Moyer; Carl Yusavitz

ER Budget and Investment, class of '09: Angie Van Hise

ER Strategic Planning Committee, class of '09: Peg Lewis; Bonita Taylor.

ER Annual Conference Committee, class of '09: Gloria Fish; Carolyn Sawyer.

ACPE RANC: Harlan Ratmeyer

ER Nominating Committee, class of '09: Harlan Ratmeyer; Bill Gaventa.

Class of '07: Steve Dutton; Ralph Ciampa

ER Ethics Panel, class of '09: Meigs Ross

ACPE C&A Appeals Panel: class of '07 Ken Burnette; Peg Lewis; Angela Fellin; Serge Castigliano; Will Sieburg.

REM: Johnny Bush: There were 250 participants. A growth filled time for all. Thanks to the ER for the scholarships and support of REM.

Treasurer's Report/Budget and Finance: Al Lumpkin, Treasurer. Audit has been completed. Books through 2005 are in good shape. Income remains steady with expenditures increasing slightly. Income for 2005 was \$90,884. Expenses totaled \$71,960.

Balances at the beginning of April 2006: Checking: \$37,373.94. Money Market: \$75,258.73

Delaware Social Awareness Fund: \$17,882.71

Don Young Memorial: Motion: *to give \$500 to the MLK Fund at Abingdon Hospital in Don's name. MSP*

Board of Reps: Jeffrey Silberman and Greg Stoddard: Board will meet in May.

Sstrategic Planning: The big task during the past year+ has been contact and conversation with seminary communities. 20 seminaries were included in conversations. Another 9 were MIA. Feedback is overall positive, with generally well known conflictual issues. (see the list on the report). In the future we will be looking at: The role of Clinical Members; Diversity in the ER; ways to incorporate strategic planning into the manuals and processes of Accreditation, Certification, Standards, etc.

Accreditation Committee: Sue Asher, Chair. All centers submitted annual reports. The following actions were taken by the committee:

Add Supv. CPE for Overlook Hospital

Add Supv. CPE for Eger Lutheran Home and service

Add North General and Ryder Hospitals as Satellites of Hartford Hospital

10 Year review: Philhaven Hospital Continued Accreditation for Level I & II

Info:

Steve Dutton is Chair-elect; to assume the Chair in 2007.

Lawrence and Memorial affirmed in desire to move to accredited center status (now a satellite of YNNH)

ACPE Annual conference: to be held in Tampa, Florida. November 15 – 18, 2006. Bill Baugh is the Chair of the conference. There will be a pre-conference workshop conducted by the Islamic Taskforce.

Regional Conference: Good place.. Encourage meeting with NE Region if feasible.

Adjourned: 5:57 PM.

Respectfully submitted.
Will Sieburg, Secretary