

**Association for Clinical Pastoral Education, Inc.  
Eastern Region Administrative Board Meeting  
At The Healthcare Chaplaincy, NYC  
September 30, 2005**

**Present:** Kathleen Davis (aka Beth Glover), Al Lumpkin, Will Sieburg, Nancy Anderson, Jo Clare Wilson, Jeffery Silberman, Harlan Ratmeyer, Ray Cooley, Carlos Alejandro, Sue Asher, Emily Jean Gilbert, Carl Yusavitz, Ted Trout-Landen, Johnny Bush.

**The Meeting** was called to order and opened with prayer at 9:54 am with Kathleen Davis as chair.

**Check-in** around the table with various personal and professional concerns and celebrations.

**The Agenda** for the day was adopted.

**The Minutes** of April 8, 2005 were approved as read.

**REM**

Johnny Bush and Carlos Alejandro presented the REM conference request for support. Johnny reported that REM was asking for a \$12,000 grant in funding for the conference. Questions were raised by the Board regarding the level of support being received from sponsors and ads in the conference booklet, as well as the use of accumulated REM funds. There were also some questions about specific budget line item costs. Johnny and Carlos were thanked for their efforts in gathering the requested information and for their input to the Board's discussion.

Following extended discussion, the Motion was made and seconded "The Eastern Region will sponsor the banquet and fund any conference deficit up to a total of \$12,000. The motion was defeated.

Another motion was made and seconded: "In addition to the \$6,000 already committed to scholarships for participants, the Eastern Region will sponsor the conference banquet at the quoted price of \$33.95 per person (according to the REM proposed conference budget). Motion passed.

**Certification** Ted Trout-Landen: The committee reviewed 7 candidates at the Fall 2005 meeting at Stony Point (9/21 – 23). 6 of the 7 requests were granted. No Eastern Region candidates met the National Commission in April. The Spring meeting of the committee will be March 1-3, 2006. Ken Hayden is the new Chair elect. Peer Review: 4 are completed and 3 are pending for this year; the list was published in the newsletter. There are eight position report readers in each region, two serving in each season, with Carlos Alejandro coordinating.

**SITs under care:** Readiness: Young-Ki Eun 6/05, Leslie Folley 9/04, Karen Gazzillo 3/05, Jack Geraci 2/05, David Glicksman 1999?, Beth Naditch 3/05, Kathy Sousa 3/02.

**Candidates:** Patrick Buza 9/05, John Callanan 3/4, Ramona Cecille 3/03, James Cooke 9/04, David Elseroad 9/04, Carolyn Fleming Sawyer 9/04, Jacobus Greyling 3/05, Naomi Kalish 9/03, Theresa Lowther 3/05, Alfred Kambaki 3/4, Joanne Martindale 3/04 (on leave of absence), Dan Mena 9/04, Rhodora Toperzer 3/04, Ramadan Zakat 9/03.

**Associate Supv.** Kitty Garlid 9/03.

**M.Div. equivalency:** The ER Certification Committee will use APC Guideline and a sub-committee will review requests. Ken Thorstenson is chair of the Task Force on Certification and Supervisory Training.

**Regional Director(s):** Jo Clare reports having problems with the phone/fax set up; they are assured that the system will work. Much thanks to those (Al, Jack, etc.) who assisted with setting up the offices and the computer and bookkeeping systems. New York Theological Seminary has resurrected their D.Min. for CPE Supervisors program. Sharing of various pastoral concerns. John Pumphrey has moved to Kansas City.

**Treasurer:** Al Lumpkin. In view of our support for the REM conference and the increases in travel (Fed. Guideline for mileage now at \$.485), we are likely to run a budget deficit for this year. We have a total in our various accounts of \$107,711.23.

**Board of Representatives:** Harlan Ratmeyer. The Board is attempting to deal with relationships with various organizations and networks. The relationship with CPSP was to be addressed by a task force. There seems to be more movement toward total separation. Urging from ER that the Board also look at Governance to try to bring consistency to functioning and process for committee appointments.

**Accreditation:** Sue Asher. From the 9/12/2005 meeting of the Committee: Upstate Medical University Center for Spiritual Care added as a Satellite of Robert Wood Johnson U. Hospital (Level I/II CPE)

5 Year Reviews: University of Rochester Hospital, Abington, Hershey, Phoebe Ministries.

10 Year Review: Reading Hospital.

Accreditation working with various sites in vacancy and transitional situations.

**Ethics:** Emily Jean Gilbert. Not much happening regionally. Let's keep it that way! Nationally, 3 to 4 cases per year. We need to train additional people for ethics panelists, even if we never use them. Emily Jean will try to set up training in the region.

**Nominations:** Ray Cooley. Results of the regional meeting elections. (Reported in the minutes for that meeting). Since the May meeting the following appointments were nominated: John Valentino to fill Jim Winjum's term on Accreditation, and Sara Ann Buckley to fill Dean Luther's term on Accred. Angie Van Hise will serve as Chair of Nominating Committee for '06.

**Strategic Planning:** Carl Yusavitz. The committee has had contact an conversation with 13 seminaries who have had students in CPE programs. They have 16 seminaries still on the list to contact. The response thus far has been 99.44% positive (no specifics provided for this statistic). Once the seminary conversation piece is done, the report will go to the RDs for follow-up. Then the committee will move to contact with faith communities with future plans to move into conversation with those not connected to ACPE and to exploring various innovative approaches to CPE and uses of the CPE model of education/development.

**Scholarships** for the Hawaii conference; There were 10 applications for scholarships, most because of no center backing and lack of funding. Motion: The ER will provide a \$400 scholarship to each of these, when documentation of expense and attendance have been provided. MSP.

The question of location of future Board meetings was raised. It was decided that NYC is the most central and accessible. No move at this time.

We heard briefly from the EXNE conference planning. Financial break even? Kudos to Bill Gaventa and company.

Agenda for the regional meeting in October – Hawaii – not much except plans for recognition of Joan.

Adjourned at 2:14 pm.

*Submitted by Will Sieburg, Secretary*