

Association for Clinical Pastoral Education (Eastern Region)
Administrative Board Meeting
The HealthCare Chaplaincy, New York City
September 20, 2002

Present: Al Lumpkin, Jack Gleason, John Pumphrey, Israel Kestenbaum, Emily Jean Gilbert, Martin Montonye, Cornel Rempel, Harlan Ratmeyer, Janet Freed, Meigs Ross, Paul Steinke and Robin Franklin

The meeting began at 10 a.m. with Al Lumpkin presiding.

OPENING

Check-in with committee members.

AGENDA

The agenda was approved with the addition of the Seminar on Supervision.

MINUTES

The minutes for the March 2002 meeting could not be approved. They were the minutes from another minute. The secretary will check into this.

REGIONAL DIRECTOR'S REPORT

1. Pastoral Function

Jack reported on various personal concerns of people within the Eastern Region. People were encouraged to remember these people and to identify additional concerns.

2. Center Fees

The annual center accreditation fee and student fee billing was sent out on September 1. Emily Jean Gilbert at St. Luke's Hospital won the Early Bird Award for getting in fees by September 13.

3. Consultation in Education and Development

Specific development tasks were assigned to people in the region who already have expertise in this area. Jack noted that this was a big step towards some organization. He also participated in the final meetings of the Dan DeArment Consortium, which is transitioning to the Eastern Pennsylvania Institute for Clinical Supervision (EPICS).

4. Complaints and Grievances

More energy has been expended in this area in recent weeks. One complaint is at the hearing level, informal mediation in another has been unsuccessful, and consultation has been provided to supervisors and informal mediating interventions with potential complainants in three other situations.

5. Financial Resources

Concern continues regarding the region's finances as it pertains to the following areas. In the event that the region should experience more complaints that move beyond the center level, the region's budget could be sufficiently decreased. There is no current budget for mediation fees. The region has seen a significant decline in the investment that was put in the Delaware Social Awareness Fund. If the stock market continues to decline so goes the region's portfolio. The

region also lost a significant amount of money in relation to the 2001 Regional meeting. In light of these concerns there has been some conversation about ways in which the region can plan better for the future. These ways include looking into establishing an endowment fund and/or writing grants for specific projects.

6. Development Task Force

After pointing out that there are a few people in the region who are already dealing with the issues of establishing new centers and following-up on the work in Puerto Rico the board decided to dissolve this task force.

M/S/C to dissolve the development task force.

BUDGET AND INVESTMENT COMMITTEE

1. As noted in the Regional Director's report, concern has been raised regarding the region's future financial solvency. In addition to paying fees to national and staying afloat the region supports the following activities. The region subsidizes the cost of certification and the Seminar on Supervision. The region provides money for grants, financial aid for individual students in CPE and scholarship assistance for people attending REM along with a contribution to the REM Network. Finally assistance is provided to Regional members who travel long distances to get to the Regional Conference. A question has also been raised whether the region wants to have contingency money available in the event that there is a need (i.e. a complaint that requires the mediator). To help the region stay solvent and to continue to offer the projects named a proposal was brought to the board to raise student fees. Some discussion took place and the following motion was made.

M/S/C to raise fees by \$10 to allow an increase in regional reserves. Three were opposed to the motion and nine were for the motion.

The motion will be taken to the Regional meeting for a vote.

2. Some discussion took place regarding the establishment of an endowment fund for the region and the following motion was made.

M/S/C to recommend to the Region that we establish an endowment fund as a subsection of the national endowment fund.

M/S/C to present the budget that was recommended at this meeting to the Region.

ETHICS COMMITTEE

1. Israel Kestenbaum reported that a complaint has reached the hearing stage and that a recommendation will be made soon. Meigs Ross chaired the panel and Glen Asquith stayed on with the committee.
2. There are a limited number of panels that can take place in a year because the number of available panelists is low.
3. In light of the recent increases in complaints, it was suggested that more discussions regarding professional ethics take place. One suggestion was that such discussions take place during regional meetings.

REM

Robin Franklin reminded board members that the next REM would be in Birmingham, Alabama from February 6-8 and the theme is "Passing on the Mantle". The network has established a membership fee to help support the work of REM and to establish some continuity with its membership. An application form can be found on the ACPE website. REM has a new editor for the Newsletter and all are welcome to submit articles. Pat Wilson-Robinson continues to seek out people who are interested in submitting womanist theology papers for a potential book.

CLINICAL MEMBERS

Janet Freed continues to strongly encourage clinical members to attend regional conferences. She noted that she works closely with Beth Glover and her students at Christ Hospital. She encouraged supervisors to reach out to clinical members.

ANNUAL CONFERENCE COMMITTEE

Meigs Ross reported on the progress of the committee and how registration is going. She encouraged people not to register at the last minute. At this point she believes that there are more than 50 people registered for the conference. There is not a lot of programming for the residents and 22 people went through the leadership pre-conference survey. Harlan encouraged the leadership of the Eastern and Northeastern regions to come early to welcome and greet people. This would demonstrate to members of both regions that we are working together.

SPRING '04 MEETING

The Executive Committee hired Arabella Young to find a place for spring ExNe conference. The possibilities at this point are Stony Point and Tuscarora.

NOMINATING COMMITTEE

Emily Jean Gilbert distributed the ballot for elections during the regional meeting. The certification committee will elect the chair-elect. There has been discussion about Ted Trout-Landen serving on the Certification Commission since he is the chair for the region. However, the region's governance says that a chair cannot succeed him/herself after two terms. It was suggested that this concern get taken to the board meeting in November by Harlan Ratmeyer and Cornel Rempel to ask for an exception in the case of Ted.

STRATEGIC PLANNING COMMITTEE

Carl Yusavitz reported that the committee met May 13 and will meet again next week. Committee members will be meeting three times a year and people will receive specific tasks. For example Ute Schimdt will get in touch with new and shaky centers to offer support. Carl has been in touch with NACC and with some seminary representatives. Somebody will be in touch with Andrew Weaver at the HealthCare Chaplaincy regarding research. Winfried Hess, who has moved back to Germany, will remain a member of the committee through e-mail. The committee will also be making use of the web to put forward stimulating questions that will help regional members think about issues in the region. Carl noted that the committee has a lot of energy.

CERTIFICATION COMMITTEE

Paul Steinke reported that the committee reviewed 15 candidates at the fall 2002 meeting. Three met for readiness, two for extension of candidacy, one of extension of candidacy II, seven for candidacy, one for consultation for going to national and one for CPE supervisor. Four people from the Eastern Region successfully met the National Certification in the spring in Pittsburgh. One met for associate and three for full supervisor. Two people from the Eastern Region will

meet the National Commission in November. The winter meeting of the committee will take place March 6-8, 2003 at Tuscarora.

M/S/C to ratify the Executive Committee's decision to appoint Beth Glover and Ted Trout-Landen's appointments on the Certification Committee.

ACCREDITATION COMMITTEE

Martin Montonye turned in the report for Kathleen Ogden-Davis who could not be present. The committee dealt with the following issues during its meeting on September 13. Five-year reviews were approved for Avery Heights and Christ Hospital/Bon Secours. Further documentation and consultation was requested of Thomas Jefferson. Ten-year reviews were approved for the University of Pennsylvania (with commendation), Masonicare, Lehigh Valley and Lutheran Services. During the Accreditation Commission's spring meeting Episcopal Health Services request for withdrawal of its accreditation was denied and then voted to withdraw the center's accreditation for failure to meet conditions for removal of suspension. There may be an additional recommendation of a center that is now being reviewed.

E/NE CRITICAL MASS

Jack Gleason raised the issue regarding the struggle to find people to serve on committees and in general carry out the business of both regions. He is requesting that the board representatives present this issue in a positive way and highlight that this is a national issue not just an issue for the Northeast and Eastern regions. He suggested making a request to national to offer resources. One way national could offer a resource is in offering resources so that new centers could be developed.

ACPE BOARD OF REPRESENTATIVES

Cornel Rempel and Harlan Ratmeyer reported that the national office is doing a survey regarding the value of a yearly annual conference and having a national board. Cornel and Harlan will bring copies of the survey to the regional meeting to increase the chances that more people will fill it out.

NATIONAL ACPE CONFERENCE

The Executive Committee confirmed Joan Hemenway as the national planning committee chair. The meeting will take place from November 6-13, 2004. The committee is working to get Yvonne Agazarian and has signed Robert Kegan as the plenary speaker.

REGIONAL DIRECTOR CONSULTATION COMMITTEE

Martin Montonye reported that the committee met with Jack. The committee experienced him as open and Jack expressed appreciation for the committee's work.

SEMINAR ON SUPERVISION

Martin Montonye passed out registration forms for SOS encouraged people to come.

OTHER BUSINESS

The next Administrative Board meeting will be changed to April 25, 2003. The next Executive Committee meeting will be a phone conference on January 23 at 2 p.m.

Meeting was adjourned at 2:05 p.m.

Respectfully Submitted

Robin Y. Franklin
Secretary