

Association for Clinical Pastoral Education (Eastern Region)
Administrative Board Meeting
The HealthCare Chaplaincy, New York City
April 11, 2003

Present: Al Lumpkin, Jack Gleason, Carl Yusavitz, Emily Jean Gilbert, Martin Montonye, Cornel Rempel, Harlan Ratmeyer, Kathleen Ogden-Davis, Denise Haines and Robin Franklin

The meeting began at 10 a.m. with Al Lumpkin presiding.

OPENING

Check-in with committee members and Al read a prayer.

AGENDA

The agenda was approved with the additions of the report for the planning committee for the 2004 national meeting and setting a date for the next Administrative Board Meeting.

MINUTES

M/S/C to approve minutes for the March 2002 and the September 2002 meetings.

REGIONAL DIRECTOR'S REPORT

1. Pastoral Function

Jack Gleason reported on the medical concerns, celebrations and other personal issues of members in the region. There are several supervisors who are moving to new centers - two within the region and two outside of the region. Two supervisors are no longer at their hospitals due to budgeting issues. A third supervisor is awaiting legal action regarding ethical issues. Members of the region have come in to help the students in the latter two situations so that they could continue their programs. Three centers are without supervisors. Congratulations was offered to Mychal Springer and Paul Steinke who were the co-editors of the *Journal of Supervision and Training in Ministry* and to article writers Paul, Trudi Hirsch, Jeffrey Silberman, Yvonne Valeris and John Bucchino for their work on the theme "Supervision in Light of September 11".

2. Consultation in Regional Function, etc.

He represented the region at Rhonda Kittle's funeral. She was the administrative assistant at Lehigh Valley Hospital for many years. There has been increased efficiency in the office with the purchase of new equipment and a new e-mail address. The website will soon become interactive so that surveys for the region can be done online.

3. Consultation in Education and Development

He did a lecture at Lehigh Valley Hospital, which was named for Bill Wycoff and entitled "Pastoral Research" on February 27. He also conducted an extended unit of CPE at Lehigh. Don Stiger will re-establish CPE at Lutheran Medical Center in Brooklyn, New York this summer. Jack and Andrew Sioletti, Binghamton, met with the Council of Churches director discussing the hope of starting CPE in the area in the fall. He is working through a list of 42 seminaries and institutions to better focus on ACPE membership. Over 1,000 student units were conducted in the region in 2002.

4. Complaints and Grievances

He continues to offer consultation in this area. One complaint has gone through to completion at the Commission level. Denise Haines is the new Ethics Representative to the PEC.

5. Financial Resources

The annual report was completed by John Pumphrey and sent off by March 1. The region is in better financial shape due to the increased number of student units, a successful ExNE annual conference and less than full use of the region's resources. This will be helpful as the region looks to helping to finance the national meeting in 2004. There is \$250 in the recently established endowment fund. A six-person work group to write grants for further funding now exists. This group needs a coordinator and the go ahead to begin its work.

6. Other Concerns

During the joint ExNE executive committee meeting, discussion took place regarding the creation of a single bi-regional office from which one director would carry out functions carried out by both Regional Directors. Both executive committees were asked to go back to their administrative boards to raise this issue for input and discussion.

BUDGET AND INVESTMENT COMMITTEE

Jack Gleason reported for John Pumphrey. The region is \$20,000 ahead in terms of the budget. Money needs to be budgeted toward the 2004 national meeting. Further suggestions were made regarding the endowment fund. One suggestion was to create proposals for funding (i.e. funding international students for CPE) so that we could be specific with potential donors. There is a technical problem in relation to the fund. No motion was made to move ahead on raising funds. During the next regional meeting, Martin will present regarding the fund so that it can be ratified and movement forward can take place.

STRATEGIC PLANNING COMMITTEE

Carl Yusavitz reported on the work of the committee. He noted that there is a lot of energy from committee members but uncertainty about what to do with the energy. The committee is working with the webmaster in order to survey members regarding future planning. Other ideas include looking at new centers and offering support to developing centers, looking for ways to work with Jack, making contact with seminary representatives and contacting the Accreditation Committee as a means of helping centers stay in touch with the region's strategic plan.

ACCREDITATION COMMITTEE

Kathleen Ogden-Davis reported that The Boggs Center and Albert Einstein Medical Center were recommended accredited membership. Catholic Health System was recommended for addition of supervisory CPE. The Jewish Center for Spiritual Care of the NY Board of Rabbis, satellite of Robert Wood Johnson, and Ancora Psychiatric Hospital, satellite of the Hospital of the University of Pennsylvania Medical Center, were also approved. Jefferson Hospital did its five-year review and received one notation. Kathleen asked if funds could be designated for Sue Asher to attend the accreditation meeting in the fall 2004, as a way of getting her acclimated. As a result the following motion was made.

M/S/C that the Administrative Board authorizes funds for Sue Asher to attend the national accreditation meeting in fall 2004.

CERTIFICATION COMMITTEE

Jack gave Ted Trout-Landen's report. In spring 2003 the committee met nine candidates. One for readiness, one for extension of candidacy, two for candidacy, four for CPE supervisor and one for consultation to restore active status. Three people will be meeting the Certification Commission in spring in Atlanta. The committee meets again at Stony Point, NY in September. Currently there is only one person who is not in compliance in terms of peer review. In response to the request from the national office four teams from each region are being put together to read position

papers. The teams will function for a season (i.e. spring, summer, etc.). Ken Hayden and Maureen Mitchell are coordinating this effort. Israel Kestenbaum's supervisory credentials have been suspended. Ken will serve for one year on the Certification Commission since Ted, who has served term consecutive terms, is not eligible to serve on the Commission. Paul Steinke and Ken will report back to Ted.

STANDARDS COMMITTEE

Al Lumpkin reported for Cathy Binkerton. Al encouraged people to read the study documents regarding under what circumstances ACPE accepts faith groups and seminars.

CLINICAL MEMBERS

Al read a letter from Janet Freed. She wrote a letter encouraging collaborative efforts between supervisors and clinical members. She noted that she has not received a response from anyone as yet.

NOMINATING COMMITTEE

Emily Jean Gilbert distributed a list with positions that need to be filled during the next regional election. After discussion regarding whether Martin should give up his position as chair-elect, the board decided that he will continue as chair-elect until the end of the year.

REPORT JOINT EXNE EXECUTIVE MEETING

The following list ways in which the regions are already working together or ways in which there could be future collaboration.

1. Martin's Ideas

Martin presented on his ideas about how the regional leadership might begin to think about working together, who we are as supervisors and pastoral caregivers, and how we serve our students among other concerns. Martin was thanked for his work and the board acknowledged that his points needed to be discussed in a bigger forum.

2. Regional Director

Harlan talked about the possibility of both regions sharing a Regional Director with the hope of creating more efficiency and better lines of communication among other positive outcomes. The board discussed this and decided on the following.

M/S/C to develop the concept of one Regional Director for the ExNE.

M/S/C that the Regional Chairs with the current Regional Directors put together a committee to develop the concept of one Regional Director.

3. Certification

Al talked about the Mary Carole Nelson's idea of having the Certification meet more often and for shorter duration. The committee would continue its process of using people from both regions. Al will be talking to Ted about this.

4. Regional Conference

Martin is in the process of getting the evaluations for the last regional meeting from Meigs Ross. The board wants to encourage the planning committees for the regional meeting to work together with emphasis on hospitality and joint business meetings.

5. Inviting Regional Members to Participate

Encourage the membership to continue the hospitality efforts that were begun at the 2002 regional meeting. Other ideas included sending people invitations to come to the meeting,

reaching out to disenfranchised and outlying members and creating restaurant groups for the regional meeting in 2004. John Pumphrey is the point person in this area.

6. REM

The Northeast has two REM representatives who are seeking some direction and curious about what the Eastern region is doing in this area. Pat McCoy will be having a conference call with them in the near future and Robin will participate in that call. Denise suggested the possibility of having a presenter during the 2004 regional meeting as a means of exposing the memberships to a multicultural experience.

7. Website

As noted the Strategic Planning Committee will be making use of the website to survey the membership. Jack expressed some concern that the NE was not making as much use of the website of the newsletter.

NATIONAL ACPE CONFERENCE

Jack handed out Joan Hemenway's report updating the board on the 2004 conference. She reports that members from both region are excited and working together. The theme of the conference is "Education As Transformation". Robert Kegan is the plenary speaker and will do two presentations. Rev. Dr. Brita Gill-Austen will respond to Kegan's presentation. Yvonne Agazarian is one of the pre-conference workshop presenters, which will be all day. A reception, sponsored by both regions, will be held at the Portland Art Museum. On Saturday there will be three trips - LL Bean, the Farmsworth Museum of Art in Rockland and the Sabbathday Lake Shaker Community. John McCuthcheon will be the entertainment for Saturday evening. The committee will have a conference call on May 1. The committee will present information about the conference during the national meeting in Wisconsin.

M/S/C to establish a line item for the annual conference in 2004.

ACPE BOARD OF REPRESENTATIVES

Harlan Ratmeyer will investigate the work that has been done in the past regarding regions coming together. Cornel reported that he is on the committee to establish criteria for seminaries and faith groups becoming members of ACPE.

OTHER BUSINESS

Though Jack has asked about nominees for the Distinguished Service Award, there have been no nominees presented as yet. Jim Harrington has requested that he receive Emeritus Supervisor status. This was granted.

M/S/C to recommend to the region that the 2004 election occur in the fall and the 2005 election occur in the spring.

The next Administrative Board meeting will be September 26, 2003.

Meeting was adjourned at 2:25 p.m.

Respectfully Submitted

Robin Y. Franklin
Secretary